



Doctoral Program Handbook

Instructional Leadership with a concentration in
Instructional Technology

The University of Alabama

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Program Description

Requirements for the Doctoral Program

The degree is a PhD in Instructional Leadership with a Concentration in Instructional Technology. The degree is called Instructional Leadership with no reference to the concentration, but the major component of the degree is technology and the department or Dean’s office can provide a letter stating this.

Degree Requirements

12 hours of Instructional Leadership/Educational Administration Courses (4 courses; reported as Major courses on the Program of Study)

24 hours of Instructional Technology Courses (8 courses; 4 courses reported as Major courses on the Program of Study; 4 reported as Technology Concentration courses)

Research – 12 hours of research courses.

Foundations – 12 hours of coursework in Foundations or courses outside of the ELPTS department that are relevant to the student’s major. At least one course must be a foundations (BEF/BEP) course.

Dissertation – 24 hours of Dissertation hours

Portfolio - A comprehensive portfolio of your experiences during the Instructional Technology doctoral program is required. See the Comprehensive Exam Portfolio description for details.

NOTE: 48 hours of coursework (not including dissertation hours) must be above the Master’s level.

Transfer Credit

You can officially transfer in up to half of the Ph.D. coursework, not including dissertation hours. See the Graduate College web page for details on the process and for a transfer credit request form. The URL is: <http://graduate.ua.edu/academics/doctoral.html#credit>

The doctoral program has 60 hours of coursework, so theoretically you can transfer in up to 30 hours. They have to be in the right category. For example, you can't transfer in 15 hours of foundations courses. Here are the categories, with hours:

12 hours (4 courses), AEL	12 hours (4 courses), BER (research)
24 hours (8 courses), AIL	12 hours (4 courses), BEF/BEP (foundations) OR other non-major area

You won't be able to officially submit the transfer form until after you enroll in the graduate school. You submit your transfer credit form to the graduate school first, with a copy to your advisor as an FYI. The Graduate School then sends the program a list of which courses they approve. Then the program has to match those courses with UA equivalent courses and have them approved by the Department Head and the Dean of the College of Education. Then the form goes back to the Graduate School for final approval. The final approval cannot be given until the program of study is complete. So, the process takes a while.

Cohort

The program operates on a cohort basis, with a new cohort starting each fall. You may not take IT courses in the summer before the fall start date of your cohort, but you may take other courses required for the program. For example, you may take a research course or a foundations course in the summer before your fall start date.

Class Meetings

The instructional technology (AIL) courses are administered through WebCT/eLearning and generally meet 2 times a semester, once at the beginning and once at the end, on Saturdays. Courses other than the technology courses are controlled by the various programs they represent and may be scheduled on weekends or during the week.

Residency Requirement

The university has a residency requirement of 2 contiguous nine-hour semesters of on campus courses for PhDs. The instructional technology (AIL) courses mediated via WebCT/eLearning are considered on-campus courses. Distance learning, courses offered at the Gadsden campus and IITS courses cannot be used to meet the residency requirement. This residency requirement can be met using either fall/spring, spring/summer, or summer/fall semesters.

Program of Study

You are required to file a Program of Study form before completing 30 credit hours. This form is to be completed in consultation with the Program of Study advisor assigned to you when you were accepted into the program.

Time to Degree Completion

The Graduate School requires a minimum of 3 academic years of enrollment before a degree can be awarded. Thus, the earliest that students enrolling in Fall 2007 can graduate is Spring 2010. The maximum time allowed for degree completion is seven years, or 21 fall, spring and summer semesters.

Program Advising

Program of Study advisor - You are assigned an advisor upon enrollment in the doctoral program. This advisor will help you navigate the early portion of your doctoral experience, including helping you to develop your initial program of study.

Dissertation Director / Advisor – By the time you complete your coursework, you should have identified an advisor from the IT program faculty to direct your dissertation research. This advisor may or may not

be your Program of Study advisor. Your Dissertation Director /Advisor will guide you during all aspects of the dissertation process, from selection of the five-member dissertation committee through defense of your final dissertation.

Course Listings

IT Courses - <http://elpts.ua.edu/it/courses.html>. AIL 601, AIL 690 and CAT 689 are required. AIL 601 and AIL 690 should be taken early in the program, typically the first Fall semester of enrollment, and CAT 689 should be taken near the end of all coursework.

Foundations Courses - <http://elpts.ua.edu/foundations/courses.html>

Instructional Leadership/Educational Administration Courses - <http://elpts.ua.edu/edadministration/courses.html>

BER courses - http://www.education.ua.edu/psych/ed_research/phd.html (scroll to bottom of page to section heading, Graduate Courses in Educational Research) BER 540 is required. The most common quantitative courses are BER 545 (ANOVA), BER 600 (research project) and BER 603 (survey research). The most common qualitative courses are BER 631 (Qual I), BER 632 (Qual II) and BER 633 (Qual III). It is recommended that each student take at least one qualitative course and one quantitative course.

Handbook Updates

This handbook will be updated in the fall of each academic year. Any changes or additions occurring before a formal update will be recorded on the IT Program web site at <http://elpts.ua.edu/it/>

Handbook Limitations and Disclaimer

The Graduate School governs enrollment of all graduate students on the UA campus. The doctoral program in instructional leadership with a concentration in instructional technology operates within the rules of the Graduate School. All doctoral students are strongly encouraged to familiarize themselves with the doctoral guidelines provided by The Graduate School at <http://graduate.ua.edu/academics/doctoral.html>

It is the responsibility of each individual student to ensure compliance with the rules of the Graduate School.

Comprehensive Examination Portfolio

You are to create a comprehensive portfolio of your experiences during the Instructional Technology doctoral program. This portfolio is a representation of your growth throughout the doctoral program.

Create a portfolio designed as a web site that includes:

- work completed in each of the technology courses throughout the program
- reflections on each course as well as on the program as a whole – the reflections should describe how each class and the program helped meet your goals for the degree and how they affected you individually
- current vita
- any personal information you wish to include
- a three-page description of your philosophy of Instructional Technology

This comprehensive portfolio will be examined according to the following components:

- Organization – all required elements are included and logically organized
- Statement of Philosophy – is well stated with a clear theme that is carried throughout
- Scholarly Writing – writing is clear and concise; subject knowledge is evident throughout the portfolio; sequence of information is logical and intuitive; no grammatical or spelling errors
- Technical Aspects – layout is clear and easy to follow; navigation works and is easy to follow; links work properly

You must post the web site on the Internet and send the URL to the chair of the comprehensive exam committee. You must also write the web site to a CD or DVD and deliver it to the chair of the exam committee.

You will be informed of the results of your portfolio within two weeks of submitting it.

Ph.D. Program of Study

College of Education Requirements

Research Methods (12 semester hours)		
Course	Title	Hours

Foundations Requirement (12 semester hours)		
Course	Title	Hours

FOUNDATIONS REQUIREMENT: 12 hours or graduate coursework comprising (a) any BEF or BEP classes or (b) any other non-research methods courses outside of the student’s department. —Must include three semester hour graduate-level course in the history and/or philosophy of education and an additional nine semester graduate hours from Foundations of Education courses or course work outside the Department of Educational Leadership, Policy and Technology Studies in disciplines which are foundational to the student’s major.

GRADUATE SCHOOL PH.D. MINIMUM REQUIREMENTS

- Minimum of 48 semesters hours of course credit beyond the Masters degrees.
- Minimum of 24 semester hours of dissertation research credit.
- Time limits for courses: 6 years before admission; 7 years after admission
- Transfer rule: up to one-half of course credit (not to include dissertation research credit)

Ph.D. Doctoral Program Planning Committees require a minimum of five members. One committee member must be outside the department in which the student is enrolled.

Student _____	Date _____
Program Committee Chairperson _____	Date _____
Program Committee Members _____	Date _____
_____	Date _____
_____	Date _____
_____	Date _____
_____	Date _____

This program of study meets all Graduate School and College of Education requirements.

_____	_____
Department Head Signature	Date

<p>Distribution: Committee Chairperson Graduate School (102 Rose Administration) Assistant Dean of Student Services (104 Carmichael Hall) Associate Dean for Instructional Programs (201 Carmichael Hall)</p>	<p>Committee Members Department Head Student</p>
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Three-year Course Rotation

Three-Year Projected Course Offerings – CAT

(Key: C = regular on-campus, W = weekend college format, G = Gadsden, I = Interim, O = Online)

Course	F 07	Sp 08	Su 08	F 08	Sp 09	Su 09	F 09	Sp 10	Su 10
CAT 100 - Computer Concepts and Applications	C	C	C	C, O	C, O	C, O	C, O	C, O	C, O
CAT 200 - Computer Education Applications	C	C	C	C, O	C, O	C, O	C, O	C, O	C, O
CAT 250 - Computer Education: Curriculum Development	C	C	C	C, O	C, O	C, O	C, O	C, O	C, O
CAT 520 - Computer Graphics Education	C			C, O			C, O		
CAT 531 – Computer-Based Instructional Technologies	C, G	G	C, G	C, O, G	G	C, O, G	C, O, G	G	C, O, G
CAT 532 - Current and Emerging Instructional Technologies	G	C, G	G	G	C, O, G	G	G	C, O, G	G
CAT 533 - Curriculum Integration of Technology	C, G	G	G	C, G	G	G	C, G	G	G
CAT 534 - Issues and Trends in Educational Technology		C			C, O			C, O	
CAT 589 - Practicum in Educational Computer Technology		C, W			C, W			C, W	
CAT 689 - Practicum in Educational Computer Technology		C, W			C, W			C, W	
AIL 600 - Integration of Technology in Education and Training			C			C			C
AIL 600 - Integration of Technology in Education and Training (Special section for IL/Nursing Ed.D)	C, W						C, W		
AIL 601 - Theories of Learning Applied to Technological Instruction	C, W			C, W			C, W		
AIL 602 - Electronic Instructional Design		C, W			C, W			C, W	
AIL 602 - Electronic Instructional Design (Special section for IL/Nursing Ed.D)		C, W						C, W	
AIL 603 - Telecommunications and Networking	C, W			C, W			C, W		
AIL 604 - Distance Technologies		C, W			C, W			C, W	
AIL 604 - Distance Technologies (Special section for IL/Nursing Ed.D)				C, W					
AIL 605 - Interactive Multimedia Process	C, W			C, W			C, W		
AIL 606 - Software Technology		C, W	C		C, W	C		C, W	C
AIL 690 - Seminar in Instructional Technology	C, W		C	C, W		C	C, W		C, W
*AIL New Course –Special Topics /Readings in Technology			C	C, W		C	C, W		

*It is anticipated that new graduate courses will be developed and offered beginning with Spring, 2008.

**If the online Masters is approved, then CAT 500 level courses will be offered in the summer, but we don't know yet whether it will be approved.